Department of Behavior Analysis
Application Checklist

Please note that all application materials are due by January 15th

Departmental Application Checklist

_____ Complete and submit Departmental Application for Admission

_____ Send unofficial copies of transcripts (photocopies are acceptable)

_____ Submit a statement of interest in behavior analysis

_____ Submit unofficial GRE scores or scheduled date of GRE exam

    Quant _____  Verbal _____  Analytic _____

    Date GRE will be taken: _______________________

_____ Submit three (3) letters of recommendation from professors, employers or other professionals

Recommendation 1 Requested from __________________________
Recommendation 2 Requested from __________________________
Recommendation 3 Requested from __________________________

E-mail packet to BehvAdmissions@unt.edu or mail to
Department of Behavior Analysis
1155 Union Circle, Box 310919
University of North Texas
Denton, TX 76203-0919
Fax 940.565.2467

University Application Checklist

_____ Complete the online application for graduate admission at:
    https://www.applytexas.org/adappc/gen/c_start.WBX

_____ Submit $75 Application Fee (All fees are non-refundable.)

_____ Have official GRE scores sent to UNT (Institutional Code: 6481)

_____ Have official transcripts sent to:

    UNT – Toulouse School of Graduate Studies
    1155 Union Circle #305459
    Denton, TX 76203-5017
Application for Admission: Master of Science  

Name: ____________________________  
   (First)  (Middle)  (Last)  

Address: ____________________________  
   (Number & Street)  (Apt. Number)  
   (City)  (State)  (Zip)  

Telephone Number ____________________________  
    e-mail ____________________________  

How did you hear about the Behavior Analysis Program at UNT?  

Please list the people from whom you have requested a letter of recommendation, their institution, and their relationship to you.  

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<thead>
<tr>
<th>Name</th>
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GRE Scores: Verbal ___________ Quantitative ___________ Analytic ___________  

After graduate school I plan to (check one):  
   Pursue a career in a helping profession.  
   Pursue an academic or research career.  
   I don’t know at this time  

Please list all the upper-level social science (e.g., Psychology, Sociology, Anthropology, Economics, etc.) and natural science (e.g., Physics, Chemistry, Biology, etc.) courses you completed at the undergraduate or graduate level and indicate the assigned grade. (Please
If you have been in graduate school, will you be seeking to transfer course credits?  Yes  No
*If you checked yes, please send in a course evaluation form, found on the DBA Admissions website, for each class.*

I understand that all materials submitted to the Department of Behavior Analysis (DBA) as a part of my admission process become the sole property of DBA and will not be released to me or to any other individual or institution. I hereby affirm that the information supplied by me on this application form is true and correct to the best of my knowledge.

Signature  

Date  

Instructions for Applicant

Please fill in the information below and forward this form to the individuals you have asked to provide your recommendation. Please remember that the Department recommends securing three letters of recommendation from professors or other professionals. The recommendation form should be returned directly to the Department of Behavior Analysis at UNT.

Applicant name

Name: ___________________________________________________________________________

(First) __________________________________________________________________________

(Middle) _________________________________________________________________________

(Last) __________________________________________________________________________

Email: __________________________________________________________________________

OPTIONAL WAIVER OF RIGHTS

Under the provision of the Family Education Rights and Privacy Act of 1974, students are given the right to inspect their records, including letters of recommendation. In order to encourage candor on the part of the individual completing this form, the student may choose to waive the right of access to this recommendation form. If you wish to waive the right to examine this recommendation form, and any attached letter submitted with it, please sign below. If left unsigned, you will have access to the form upon acceptance to the UNT Department of Behavior Analysis.

(Applicant’s signature) _________________________________________________________________________

(Date) __________________________________________________________________________

Instructions for referees / recommenders

Thank you for taking time to assist the Admissions Committee at the Department of Behavior Analysis at the University of North Texas in candidly evaluating the applicant named above. We value your candid and thoughtful assessment of the applicant. We encourage the referees to write a formal letter of recommendation in addition to the information requested on this form. In compliance with Section 504 of the Rehabilitation Act of 1973, those providing recommendations are asked not to refer directly or indirectly to the applicant’s handicap or physical disability.

The application and recommendation letters are due by January 15th. We sincerely appreciate your efforts to submit your recommendations by this deadline. Applications without letters of recommendation cannot be evaluated by the committee. Thank you, in advance, for your attention to this matter.
Please place the completed recommendation form and the letter in an envelope, sign across the sealed flap, and mail the envelope to the address provided at the end of this form.

**Recommender’s Information**

Name: ________________________________________________________________
Position / Title: __________________________________________________________
Organization: ____________________________________________________________
Contact information:  
  Phone: ______________________  E-mail: _______________________________

May we contact you via e-mail or phone for follow up questions should they arise?  Y  N

Applicant’s name: _______________________________________________________

1. How long have you known the applicant? ________________________________
2. Please describe the capacity in which you known / have known the applicant ____________
3. Please provide a brief description of the reference group in your evaluation of the applicant (e.g., undergraduate students, prior employees or assistants, BCBA’s or BCABA’s, etc.): __________
4. For each of the qualities listed below, please provide an evaluation of the applicant’s standing relative to the reference group described above.

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**Please indicate your overall recommendation for this applicant:**

- [ ] My highest recommendation
- [ ] Strongly recommend
- [ ] Recommend
- [ ] Recommend with reservations
- [ ] Do not recommend

______________________________  _____________________
Signature                           Date

**Please fax or mail this completed form and a letter of recommendation to:**
Department of Behavior Analysis  
1155 Union Circle, Box 310919  
University of North Texas  
Denton, TX 76203-0919  
Fax 940.565.2467
Master of Science Recommendation Form

Please send form by January 15

**Instructions for Applicant**

Please fill in the information below and forward this form to the individuals you have asked to provide your recommendation. Please remember that the Department recommends securing three letters of recommendation from professors or other professionals. The recommendation form should be returned directly to the Department of Behavior Analysis at UNT.

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Name: ________________________________

(First) ________________________________ (Middle) ________________________________ (Last) ________________________________

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Name:  
Position / Title:  
Organization:  
Contact information:  
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  E-mail:  

May we contact you via e-mail or phone for follow up questions should they arise?  

Applicant’s name:  

1. How long have you known the applicant?  

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3. Please provide a brief description of the reference group in your evaluation of the applicant (e.g., undergraduate students, prior employees or assistants, BCBA’s or BCABA’s, etc.):  

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